

Your UK consultancy brief

A clear instruction. An agreed outcome.

Prepare a useful first conversation about UK representation, introductions or project coordination.

01 • The objective

Describe the decision or outcome you need, what has happened so far and what is blocking progress.

02 • People and authority

Name the client, owners and authorised decision maker. Say who may approve fees and receive reports.

03 • Scope and deliverables

List the work requested, the UK location and expected output. Agree attendance, reporting and handover.

04 • Budget and timing

State a GBP budget, source currency, deadline and dependencies. Confirm fees, expenses and change approval.

05 • The professional team

List existing solicitors, accountants, surveyors and finance advisers. Identify missing appointments.

06 • Keep control

Agree authority in writing. A consultant does not automatically gain signing powers or replace legal, tax or regulated advice.

Consultancy is a separate service. Each independent professional confirms their own advice, fees and responsibilities.

Sources: GOV.UK. Checked 23 September 2026.

Consultancy does not include regulated investment, legal or tax advice, or authority to handle client money.

Jack Cousins provides consultancy under a separate written engagement. Scope, authority, fees and expenses are agreed before work begins.

Speak directly with Jack / 07456 935677

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